

MEMORANDUM }
No. 11-2 }

HEADQUARTERS
DEPARTMENT OF THE ARMY
Washington, DC, 1 December 1981

ARMY PROGRAMS

CONSULTATION WITH STATE AND LOCAL OFFICIALS

1. Purpose. This memorandum prescribes staff responsibilities and procedures for consulting with State and local officials when planning and developing Federal policies and programs.

2. Consultation policy.

a. DA policy has been to involve State and local officials in the development of policy, budget priorities, and programs when possible. These officials should be consulted when a significant State or local impact is anticipated. The officials consulted should be expert in the subject area.

b. The assistance of State and local officials should be requested early in the development of a program proposal. A brief description of the consultation will be included in the proposal.

c. The Office of the Secretary of Defense has qualified the consultation requirement. If national Security concerns or congressional sensitivities preclude early discussion with State and local officials, the decision may be made that consultation is inappropriate.

3. Responsibilities.

a. Army Staff Agencies will—

(1) Determine whether their major policy, budget, or reorganization proposals have a potentially significant State or local impact. These determinations will be made when staff actions on the proposals are developed, and they will be made as follows:

(a) Coordinate with the MACOM or activity involved to determine the possible and probable State and local impact.

(b) Coordinate with the Chief of Legislative Liaison (CLL) to determine congressional constraints or interests.

(c) Coordinate with the Deputy Chief of Staff for Operations and Plans (DCSOPS) to determine national security concerns, if any.

(d) Coordinate with the Chief of Public Affairs to determine public affairs considerations, if any.

(2) Determine, if there is an impact, whether early consultation with State and local officials is appropriate or not.

*This memorandum supersedes DA Memo 11-2, 26 May 1977

(a) If consultation is appropriate, develop guidance for the MACOM or activities involved. Before giving this guidance to the MACOMs, coordinate it with Chief of Public Affairs, CLL, DCSOPS, and Army Management Division, Office of the Chief of Staff, Army (OCSA). If the guidance is approved, inform the MACOM or activities that HQDA has no objection to consultation at the earliest possible time. Emphasize that a description of the consultation needs to be included in the HQDA proposal.

(b) If consultation is not appropriate, inform the MACOM or activity, and document the rationale for future reference.

b. Chief of Public Affairs will—

(1) Review questions regarding the propriety of early consultation because of local public and news media interest or sensitivities to HQDA proposals or related actions initiated by MACOM or activities.

(2) Coordinate these reviews with CLL, appropriate Army Staff and Secretariat agencies, and Army Management Division, OCSA.

c. Chief of Legislative Liaison will—

(1) Review Army Staff proposals to determine congressional constraints or interests.

(2) Recommend the suitability of early consultation with State and local officials.

d. Deputy Chief of Staff for Operations and Plans will—

(1) Review Army Staff proposals to determine national security concerns.

(2) Recommend, when appropriate, that early consultation with State and local officials not take place.

4. Review of directives. Proponents of Army regulations, memorandums, and other directives will review their publications and, when needed, include procedures to implement this guidance.

[DACS-DMA]

By Order of the Secretary of the Army:

Official:

ROBERT M. JOYCE
Brigadier General, United States Army
The Adjutant General

E. C. MEYER
General, United States Army
Chief of Staff

DISTRIBUTION:

Headquarters, Department of the Army